Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**TRIVENIDEVI BHALOTIA COLLEGE**
Name of the head of the Institution	**Dr. Asish Kumar Dey**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03412444275**
Mobile no.	**9434030121**
Registered Email	**tdbcollegeraniganj@gmail.com**
Alternate Email	**drasishde@gmail.com**
Address	**P. S. and P.O. - Raniganj,**
City/Town	**Raniganj**
State/UT	**West Bengal**
Pincode	**713347**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Padmaja Purkayastha (Pal)**
Phone no/Alternate Phone no.	**03412444275**
Mobile no.	**8116544138**
Registered Email	**tdbciqac14@gmail.com**
Alternate Email	**tdbciqac2014@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://tdbcollege.ac.in

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://tdbcollege.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.64**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC	**24-Feb-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One day workshop on CAS	**22-Sep-2018** **1**	**63**
Observation of Swach Bharat Divas	**04-Oct-2018** **1**	**234**

Observance of No Vehicle Day	13-Mar-2019 1	57
Academic Audit	05-Jul-2018 1	4
Library Orientation Programmes	31-Aug-2018 2	478
	[View File]()	

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
TDB College	Salary	Govt. of W.B	2019 365	103178908
TDB College	i) Creation of new facilities: Construction of new buildings, ii)Renovation/ Upgradation of existing facilities, iii)Procurement of new equipment	RUSA 2.0	2019 365	10000000
Dr. Sumanta Mallick	Major Research Project	DST- SERB	2019 365	300000
		[View File]()		

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Introduction of M.Phil Course in the Department of Urdu. CAS of Prof. Arunabha Bandyopadhyay on 03/04/2019.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Introduction of previously proposed affiliations in M.Phil Course in Urdu.	Implementation of M.Phil Course in Urdu.
CAS related faculty development programme: Faculty members whose promotions are due in the near future are to be encouraged to apply for OP/RC/STC etc.	No. of faculty members who participated in RC- 02 OP- 05 STC- 04 SUMMER SCHOOL-01 WINTER SCHOOL- NIL
Library to acquire books for new courses	Total books acquired- i)Text Books-2192 ii)Reference Books-102
Seminar Organized by IQAC	One Day Workshop on CAS organized by IQAC, TDBC on 22/09/2018
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	22-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	23-Feb-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has its own portal for receiving online applications for admission to undergraduate courses. The merit lists for Humanities, Science and Commerce are formed separately by the

online process. Admission fees are also received online through bank. Registration of newly admitted students to the affiliating University is also done online. End semester examination forms are filled online and the fees of the same are paid online. The monthly salary bill of the permanent staff of the college is sent to Asansol Treasury, Government of West Bengal, through the HRMS. The library has its own ILMS system, named KOHA.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has significant role in curriculum designing and development. It has been adopted the curriculum overview provided by the Kazi Nazrul University, Asansol. It also operationalize the curriculum within the overall frame work provided, in its own way depending on the present resource potential, institutional goals and so on. The college visualizes the way the curriculum has to be carried out; it may be – activities, who, how, when etc. This process makes the institution unique and reflects on the concern of the college for quality in the form of values emphasized, sensitivities focused on, etc. 1. At the beginning of every session a Teacher Council meeting is conducted to provide duties and responsibility to each and every teacher. The duties are : a. Making an academic calendar b. Making a routine from the Master Routine and circulate among the students c. Adjust the syllabus according to the new curriculum which ever changes. 2. The syllabus is distributed amongst the faculty members of each department. It is the responsibility the concerned teachers to complete the syllabus assigned to them within the stipulated time. 3. The laboratory based departments has well developed and modern instruments, to make the students updated. 4. Various educational tours and field related works organized by respective departments as per syllabus. 5. Seminars and workshops are conducted in regular basis to improve the quality of the education. Renowned scientists, efficient teachers from other university are also invited to deliver lectures. 6. Cultural programme is conducted to overcome the boredom and encourage the students. 7. The institute is contributed with some grants from the UGC to buy new equipment, library books, computers and other necessities to run the curriculum effectively. 8. Local administrative powers laid support to run the institutional curriculum efficiently.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

No Data Entered/Not Applicable !!!	
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	**Geography: Physical and Social Study**	**60**
BSc	**Geography: Elementary Geological Survey**	**55**
BSc	**Geography: Analysis of Crop Calendar**	**42**
BSc	**Geology: Basic Field Training**	**22**
BSc	**Geology: Sedimentological Field Survey**	**22**
BSc	**Zoology: Biodiversity Analysis**	**59**
BSc	**Botany: Study for Mangrove Forest**	**20**
BSc	**Botany: Visit for Centre of Nature Herbarium**	**25**
BSc	**Physiology: Diet Survey**	**30**
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No

Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The results of evaluation of teachers by students have been submitted to the Principal and the Principal has taken the necessary action with the teacher concerned.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali Hons.	100	650	84
BA	Economics Hons.	46	73	28
BA	Education Hons.	40	102	33
BA	English Hons.	100	518	90
BA	Geography Hons.	60	538	52
BA	Hindi Hons.	87	143	71
BA	History Hons.	82	226	47
BA	Journalism and Mass Communication Hons.	40	24	11
BA	Nazrul Sangeet Hons.	20	0	0
BA	Philosophy, Hons	40	228	36

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	5274	118	77	0	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
107	45	8	4	2	4

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

No,

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5274	107	49.29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
103	79	24	0	48

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Sutanuka Shaw	Assistant Professor	Namita Banerjee Memorial Award for Best Paper in 14th International Conference in Accounting and finance,2019
2019	Dr.Batu Ghosh	Assistant Professor	JSPS Invitational fellowship, national Institute for material science, TSUKUBA, JAPAN
2019	Dr.Jairam Kumar Paswan	Assistant Professor	Ph.D awarded from Pondicherry university
2019	Dr.Wasim Alam	Assistant Professor	Ph.D awarded from University Of Calcutta
2019	Dr.Meena Kumari	Assistant Professor	Ph.D awarded from TilkaManjhi Bhagalpur University
2019	Dr. Shital Gangopadhyay	Associate Professor	Chandra Shekhar Mukhopadhyay Smriti Sahitya Puraskar from Asansol Sahitya Premi Lekhak Kobi Somabesh

2019	Dr. Shankhamala Roy	Assistant Professor	Ph.D awarded from Jadavpur University
2019	Dr .Utpalendu Ghosh	Assistant Professor	Ph.D awarded from University Of Calcutta
2019	Dr. Dipankar Oraw	Assistant Professor	Ph.D awarded from Biswabharati University

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Bengali Hons	SEM II	25/08/2018	10/11/2019
BA	ENGLISH HONS	SEM II	25/08/2018	10/11/2019
BA	HINDI HONS	SEM II	25/08/2018	10/11/2019
BA	URDU HONS	SEM II	25/08/2018	10/11/2019
BA	HISTORY HONS	SEM II	25/08/2018	10/11/2019
BA	POLITICAL SC HONS	SEM II	25/08/2018	10/11/2019
BA	PHILOSOPHY HONS	SEM II	25/08/2018	10/11/2019
BA	SANSKRIT HONS	SEM II	25/08/2018	10/11/2019
BA	PSYCHOLOGY HONS	SEM II	25/08/2018	10/11/2019
BA	MASS COM HONS	SEM II	25/08/2018	10/11/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the semester system, the affiliating university has fixed a maximum percentage of marks in each paper for internal evaluation. Hence, the college has no role to play in this regard. However, internal evaluation is carried out by different departments through various methods such as written examinations, project work, student seminars, power point presentations and viva-voce.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An Academic Calendar was prepared at the beginning of the session 2018- 2019. This was adhered to as far as class days were concerned. However, Examination schedules for different semesters were notified by the affiliating university before the respective end-semester examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://tdbcollege.ac.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA HONS	BA	BENGALI HONS	60	60	100
BA HONS	BA	EDUCATION HONS	17	17	100
BA HONS	BA	ENGLISH HONS	39	39	100
BA HONS	BA	GEOGRAPHY HONS	33	33	100
BA HONS	BA	HINDI HONS	46	46	100
BA HONS	BA	HISTORY	40	40	100
BA HONS	BA	JOURNALISM & MASS COMMUNICATION	12	12	100
BA HONS	BA	PHILOSOPHY HONS	17	17	100
BA HONS	BA	POLITICAL SCIENCE HONS	26	26	100
BA HONS	BA	SANSKRIT HONS	16	16	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://tdbcollege.ac.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST-SERB	618000	300000
Major Projects	1095	SERB	2703171	1310875
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

| 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year ||||||

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	CHEMISTRY	1	0.31
National	HINDI	8	0
National	ENGLISH	1	0
National	HISTORY	1	0
International	COMMERCE	1	6.00
International	CHEMISTRY	7	5
International	PHYSICS	2	0
International	MATHEMATICS	3	1.73
International	ZOOLOGY	3	0
International	GEOGRAPHY	1	5.75

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	5
BENGALI	1
HINDI	3
COMMERCE	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

Some modifications on RCAM for getting accurate closed-form approximate solutions of Duffing- and Lienard-type equations	Prakash Kumar DasDebabrataSinghM.M.PanjaA	Journal of Advances in Mathematics	2019	0	Visva-Bharati	2
Solutions and conserved quantities of Biswas-Milovic equation by using the rapidly convergent approximation method	Prakash Kumar Das Debabrata Singh M.M.Panja	Optik International Journal for Light and Electron Optics	2018	1.914	Visva-Bharati	1
Piecewise smooth localized solutions of Liénard ?type equations with application to NLSE	Prakash Kumar Das SupriyaMandal Madan M. Panja	Mathematical Methods in the Applied Sciences	2018	1.533	Visva-Bharati	1
Review on comparative study between synthetic and natural product drugs in dengue research 2019, 6(2), 489-494.	Dr. Sudipta Saha	International Journal of Research and Analytical Reviews (IJRAR)	2019	0	TDB COLLEGE	0
Novel Antitussive Agents from Natural	Dr. Sudipta Saha	International Journal of Scientific Research	2018	0	TDB COLLEGE	0

Source-A Review 2018,7(3),1749-1768.		and Reviews (IJSRR)					
Anti-cancer agents from natural sources-A review 2018,7(3),1302-1325.	Dr. Sudipta Saha	International Journal of Scientific Research and Reviews (IJSRR)	2018	0	TDB COLLEGE	0
Total Synthesis of Onitin	Muthiah Suresh, Anusueya Kumari, Debjit Das, and Raj hadur Singh	JOURNAL OF NATURAL PRODUCTS	2018	0	TDB COLLEGE	0
Working Capital Management in Indian FMCG Industry: A Case Study of Dabur India Ltd.	Dr. Gurupada Das	EPRA International Journal of Economics, Business and Management Studies	2018	0	TDB COLLEGE	0
Review on Anti-Malarial Drugs Development from the Nature and Synthetic origin in Malaria Research 2019, 6(5), 1089-1094.	Dr. Sudipta Saha	Journal of Emerging Technologies and Innovative Research (JETIR)	2019	0	TDB COLLEGE	0
Tripartite entanglement for qubits and qudit in double photoionization of Xenon atom	M.Chakraborty and S.Sen	Transactions on machine learning and artificial intelligence(SSE, UK) ISSN 2054-7390), Vol 7,	2019	0	TDB COLLEGE	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	20	9	4
Presented papers	14	18	2	1
Resource persons	3	4	3	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Voters'' Das On 25-01-2019	NCC, TDB College, Raniganj	3	72
Netaji Birthday Celebration On 23-01-2019	NCC, TDB College, Raniganj	1	74
Swachchta Pakhwada On 10-12-2018	NCC, TDB College, Raniganj	1	65
World AIDS Day On 01-12-2018	NCC, TDB College, Raniganj	1	57
NCC Day Celebration On 25-11-2018	NCC, TDB College, Raniganj	1	70
Safai Abhiyan Rally on 28-092018	NCC, TDB College, Raniganj	1	68
Public Interaction for Awareness amongst Slum Dwellers On 26-09-2018	NCC, TDB College, Raniganj	1	90
Sit and Draw Competition on Swachhta Theme On 17-09-2018	NCC, TDB College, Raniganj	1	65
Tree Plantation	NCC, TDB College,	1	77

Programme On 12.09.2018	Raniganj		
Independence Programme on 15-08-2018	NCC, TDB College, Raniganj	1	107

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Collaborative research	Batu Ghosh Dept. of Physics	Govt of Japan	304

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year	
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	45

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	3.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	89194	21876529	2192	679165	91386	22555694
Reference Books	3428	2299000	102	357000	3530	2656000
e-Books	30000	5900	0	0	30000	5900
Journals	3	2000	0	0	3	2000
e-Journals	4679	5900	0	0	4679	5900
Digital Database	1	5900	0	0	1	5900
CD & Video	0	0	0	0	0	0
Library Automation	62180	15545000	4275	1068750	66455	16613750
Weeding (hard & soft)	13348	3337000	0	0	13348	3337000

| 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc |

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NO INFORMATION	NO INFORMATION	NO INFORMATION	01/07/2019

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	126	7	30	1	1	12	32	4	4
Added	6	0	0	0	0	0	6	0	0
Total	132	7	30	1	1	12	38	4	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
25	23	25	22

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

i)Laboratory: Laboratories are cleaned everyday. The respective departments are allotted contingency grants.Departmental meetings of faculty members are conducted by the departmentalcoordinator, where the state and requirements of the laboratories arediscussed. Minor purchases and repairs are carried out from the contingencygrants, the bills being submitted to the college office with prior approval ofthe Principal. Applications for purchase of larger equipments are submitted tothe Principal.After fresh purchase every items are entered in stock and categorised. (ii)Library: The college has a Library Committee headed by thePrincipal which holds regular meetings to decide on the procedure ofmaintenance of the library, allocation of funds to departments for purchase ofbooks, status of automation of library and rules regarding circulation of books.New books are purchased for the library according to the latest syllabus by the approval of library committee and college authority. Shelf order

maintenance is done on daily basis. Periodic checking of library materials, cleaning and disinfecting is done by library staff. Register for account of visitors is maintained on daily basis. (iii) Sports complex: The outskirt of the complex is cleaned periodically. Cutting of grass in the field is done periodically. Persons are locally contacted for the purpose. Sport equipments are purchased periodically as per needs. A particular Committee looks after the maintenance and purchase of sport equipments. (iii)Computers: The college has a Computer, Website and InternetMaintenance and Management Committee which deals with maintenance of computers.Any complaints relating to computers are communicated to this committee whicharranges for repair of equipment.The committee also looks after the necessity of fresh purchase and make necessary arrangements. (iv)Classrooms: Classrooms are cleaned regularly. An electrician employed by the college is always available to repairlights and fans and switching on the diesel generators during power cuts. Oncollege open days, classrooms are unlocked for cleaning purposes and locked upagain after classes are over for the day. Strict vigil is maintained to seethat lights and fans are switched off in classrooms not in use.

http://tdbcollege.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Full Free ship and Half Free ship	810	592620
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Proposal for campus drive-2019 Jio Centre Asansol	0	7	7	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	12	B.A. (Hons)	Bengali	KNU(05), TDBC(04) Presidency University (01) RBU (02)	M.A.
2018	5	B.Sc (Hons)	Physics	SKBU, Purulia (02) BHU (01) S.N. Bose Centre (01), Narendrapur Ramkrishna Mission, Belur(01)	M.Sc
2018	12	B.Sc (Hons)	Chemistry	Bankura university(06) TDB College Campus (02) KNU (04)	M.Sc
2018	15	B.Sc (Hons)	Geology	Durgapur govt College (09) Indian School of mines(01) Presidency university(01) Jadavpur university(02) Calcutta University (02)	M.Sc

2018	3	B.Sc (Hons)	Botany	Barasat State University (02), Burdwan university(01)	M.Sc
2018	2	B.Com (H)	Commerce	KNU(02)	M.Com
2018	7	B.A. (Hons)	Sanskrit	B.U. (Distance Course) (06) Bankura Universty (01)	M.A.
2018	10	B.A. (Hons)	History	KNU(06), RBU (02), B.U (02),	M.A.
			[View File](#)		

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	5
GATE	2
Any Other	7
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Students organised " Mrittika", where competitions in singing, elocution, drawing, setting up of departmental stalls etc. were held in addition to a cultural programme, 20-12-18,21-12-18 and 22-12-2018.	Institution, TDBC, Raniganj	3145
District Level Environment Fair held on 03-02-19 04-02-2019 organised by the office of the District Magistrate and Collectorate in association with TDBC, Raniganj, Paschim Bardhaman Dept. of Environment, and Govt. of West Bengal	Institution, TDBC, Raniganj	4511
Interstate Sports Games	Institution, TDBC,	4784

Championship 2018-19 at State District Level	Raniganj	
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Championship	National	1	0	1703768	Motilal Mandi
			View File			

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the order of the Government of West Bengal, Student Councils in state-aided colleges have been suspended till further orders. However, student representatives have been included in various Committees of the college. The Governing Body of the college has a student representative. Student representatives are also included in the IQAC, RUSA Project Committee, Stipends Committee, Cultural Committee and Admission Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registration of the Alumni Association has not been renewed hence, the Alumni Association is not functional at present.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Since 1957, the year of inception of TDB College, the college has a vision to all round development (both academically and culturally) of the people in and around Raniganj. To render the maximum facilities to the common, academically weaver section of people of the area. In a single sentence the college vision is "To be the best and first choice for education". During the last year (2018-2019) the college has decentralized in the following two systems 1) Full autonomy has given to both UG and PG Science departments to procure their laboratory goods. The departmental committee take the decision through a departmental meeting and purchase through proper method. 2) Full autonomy has given to career Counselling Cell so that they can contact with the companies and students.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	1. As a post- NAAC (1st cycle) initiative, the college has encouraged the use of ICT based study by the both science and arts and humanities departments. 2. Computers have been allotted to the different departments from the RUSA fund. 3. Installation of optical fibre LAN and high power internet connectivity to all the departments, library and college office of 100 mbps band width to facilitate studies, research and other official works. 4. Introduction and upgradation of KOHA software in the central library for effective e-management of large collection of books. 5. Introduction of TALLY software in the college office for effective management of clerical work. 6. Construction of academic building utilising RUSA grant is in progress. The construction of diamond jubilee memorial academic building is also in progress utilising a development grant sanctioned by the higher education department, Govt. of West Bengal. 7. Purchasing of some new instruments for the science departments like Botany and Chemistry. 8. Introduction of software guided GPS and remote sensing system in the Geography department to cater to the practical needs of the students of Geology and Geography, both departments of earth sciences.
Research and Development	1. Encouraging faculty members for joint research with international collaborators which has resulted in their national and international publications. 2. Motivates faculty members for publication of research papers in peer reviewed journals with high impact factors. 3. Encouraging faculty members to undertake research projects funded by national level sponsoring agencies. 4. Encouraging faculty members to act as a member of the editorial board of peer reviewed international and national journals. 5. Motivates the faculty members and students to organise various seminars

	and workshops at institutional, state and national level, sponsored by reputed funding agencies like ICSSR and SERB (DST, Govt. Of India). 6. Encouraging faculties to act as M.Phil./ Ph. D. supervisors. 7. Initiatives to increase journal subscriptions in the central library from the RUSA fund.
Examination and Evaluation	Semester examinations under Choice Based Credit System (CBCS) are conducted by the affiliating University. College conducts continuous internal assessment tests of the students in both theoretical and practical papers according to the university guidelines. Class tests/surprise tests and students seminars are conducted by the departments to evaluate students. Evaluation of the theoretical papers are done through online assessment system introduced by the affiliating university. Examination coordinators to conduct semester examinations of both UG and PG are selected twice in the year by the Teachers' Council. The tabulation subcommittee is formed by the Governing Body for effective implementation of online marks posting system of the university.
Teaching and Learning	1. Application of computer aided methods of teaching for the improvement of learning. 2. Learning through field tours organized by the laboratory and field based subjects as Botany, Zoology, Geology and Geography in different parts of India. 3. Learning through the visits of hospitals and food industries in the subjects like Physiology and Nutrition. 4. Learning through the visit of industry in Physics. 5. Enrichment of the central library and departmental seminar libraries. 6. Introduction of Inflibnet in the central library to give access to the e-books and e-journals to the faculty members and students. 7. Laboratory upgradation and purchase of equipments for science practical classes from RUSA grant. 8. Purchasing of books of all subjects from RUSA fund. 9. Organization of students seminar by the departments for evaluation of students.
Curriculum Development	Curriculum designing and development is decided by the affiliating university

	(Kazi Nazrul University). Members of the board of studies (BOS) from our college interact with the University and provide their views related to curriculum development. Field work, industrial visit and educational excursion are included in many subjects at both undergraduate and postgraduate level. A paper of project work is included in the compulsory Environmental Studies curriculum.
Human Resource Management	1. Students are encouraged to participate in seminars, special lectures, field tours, youth parliament competitions to increase their skill and experience. 2. Motivating the faculty members to participate in the refresher and orientation courses for their cognitive updating. 3. College organised one national seminar in the year 2019 by the department of English sponsored by the ICSSR and another seminar arranged by the IQAC in the year 2019 regarding new UGC stipulated modalities of CAS of the teachers as well as the utility of uploading e-content for the students. 4. Faculty members are encouraged to participate in workshops, trainings etc. 5. Different sub-committees are formed by the GB to ensure regular academic and administrative functions. 6. Maintenance of grievance redressal cell, anti-ragging committee and sexual harassment committee.
Industry Interaction / Collaboration	1. Reliance (Jio) organises a whole day programme for employability related skill development and job recruitment of our students. 2. Industrial visits to the Mother Dairy, Agrofresh industries etc. by the students of the Nutrition department broaden their real life experience.
Admission of Students	1. The admission process of 2018 – 2019 was partly online upto the publication of the merit list. Students had to be physically present during counselling for verification of their documents and admission. Subsequently State Govt. notified fully online admission system effective from 2019 – 2020 to ensure transparency in the admission process strictly on the basis of merit. 2. Strict observance of Govt. rules for admission of students of reserve categories.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	1. Reception of salary fund from govt. through HRMS portal. 2. Salary of the teachers and staffs is transferred directly to the bank account. Salary bills are submitted to the treasury through IFMS software. 3. Maintenance of college accounts through Tally. 4. Computerised college office and accounts section. 5. Receipt of admission fees through online payment gateway.
Examination	Evaluation of answer scripts is conducted online in the affiliating university since the academic year 2018 – 2019. Faculty members of this college follow this fully online system and perform their evaluation duties as examiner, chairperson, scrutinizer and reviewer as and when appointed by the university.
Planning and Development	? Planning and Development 1. Maintenance and regular uploading of different notices and events in the college website. 2. IQAC had proposed an automated data base to ensure privacy of students' feedback system. 3. Library automation has been initiated by the use of KOHA software. 4. Setting of a virtual class room by using the technology of WEBEL.
Administration	1. Introduction of e-tendering process through the college website. 2. Notices and circulars are uploaded in the college website and communicated to the faculty members and staffs through email and whatsapp by the Principal. 3. College has proposed complete office automation. 4. Submission of retirement related documents through e-pension portals.
Student Admission and Support	1. Applications are submitted for admission to different courses through online admission portal. 2. Merit list is prepared and uploaded by a fully computerised system. 3. Students had to appear for counselling according to the schedule prepared strictly on merit basis and communicated it to them by SMS. 4. Payment of admission fees is done through online payment gateway. 5. Contact numbers of the convener of admission committee and also of some members have been uploaded to the

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course (Workshop) on Remote Sensing GIS at UGC HRDC Centre, The University of Burdwan, Burdwan	2	12/03/2019	18/03/2019	07
Orientation Programme	2	12/11/2018	08/12/2018	28
Refresher Course	1	12/07/2019	25/07/2019	14
Short Term Course on "Workshop on CBCS" held at HRDC, Burdwan University.	1	29/01/2019	04/02/2019	07
Short Term Course on "Workshop on Student	1	25/08/2018	31/08/2018	07

Guidance, Counseling and Career Planning" held at HRDC, Burdwan University.				
113th Orientation Programme Under Human Resource Development Centre, The University of Burdwan, Burdwan	3	01/02/2019	28/02/2019	28
TEQIP III Sponsored Winter School on Advanced Research Methods in Econometrics and Statistics, NIT Durgapur, Department of Humanities and Social Sciences (7 day short term course)	1	03/12/2018	09/12/2018	07
TEQIP-III Sponsored Short Term Course on Open Source Software in Academia and Research (OSSAR 2018 organized by NIT Durgapur	1	06/08/2018	10/08/2018	05
Summer School in Language Linguistic	2	26/06/2018	16/07/2018	21
Induction Programme	1	12/11/2018	08/12/2018	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

(i)T.D.B. College Employees' Cooperative Credit Society Ltd. (ii) Group Insurance Scheme of Government of West Bengal (iii)Provision of clean filtered drinking water in the college.	(i)T.D.B. College Employees' Cooperative Credit Society Ltd. (ii) Group Insurance Scheme of Government of West Bengal iii)Provision of clean Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges Page 43 filtered drinking water in the college	(i)There is a students' aid fund which provides financial help in the form of complete or partial waiver of fees to economically challenged students. (ii)Provision of clean filtered drinking water in the college and Boys' Hostel. (iii)Ramps are provided for physically challenged students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. Our institution diligently conducts both internal and external financial audits on a regular basis. The external audit is being conducted by H. K. Chaki Associates (Address: 322, Dr. M. M. Saha Roads, Kolkata – 700074) and internal audit is being conducted by Guha Mittal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kazi Nazrul University, Asansol	Yes	Principal, TDB COLLEGE, RANIGANJ
Administrative	No	Kazi Nazrul University, Asansol	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a) Various sub-committees under the canopy of IQAC functioning regularly in their respective areas b) Preparation and uploading of AQAR of the current session is under process. c) New academic building is under construction utilising RUSA fund procured by the college after first cycle NAAC.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Library Orientation Programme	31/08/2018	31/08/2018	04/09/2018	478
2018	Seminar by Ambition Civil Services	28/09/2018	28/09/2018	28/09/2018	1
2019	Seminar by Career Launcher, Asansol	18/01/2019	18/01/2019	18/01/2019	1
2019	Seminar by Future Coaching	28/05/2019	28/05/2019	28/05/2019	1
2019	Campus Recruitment Drive by Reliance Jio	25/02/2019	25/02/2019	13/06/2019	2

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NO INFORMATION	01/07/2018	30/06/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. The incandescent light bulbs were partially replaced by LED. 2. Tree plantation in the college campus. 3. Electricity generated from solar power used to meet requirement of college office.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0

Ramp/Rails	Yes	4
Braille Software/facilities	No	0
Rest Rooms	Yes	4
Scribes for examination	Yes	4
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/03/2019	01	Magic show organized by Jiyonkathi for economically challenged children at the primary level of education	To enhance communication skills and inquisitiveness among the students	38

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
1. College Prospectus	01/07/2018	1. The attendance of students was strictly monitored as per the guidelines.
2. University Regulations and Act	01/07/2018	2. Followed for the faculty members, students and staffs.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NO INFORMATION	01/07/2018	30/06/2019	0

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The campus is cleaned regularly. 2. There is a garden of medicinal plants in

the college campus. 3. A vermi-compost pit is situated in this garden. 4. A garden of ornamental plants is situated near the main entrance of the college. Both gardens are visited by colourful butterflies. 5. Fruit trees have been planted to attract birds. 6. The college campus is a no smoking zone. 7. The incandescent light bulbs were replaced by LEDpartially. 8. The college campus was declared as plastic free zone. 9. The entry of vehicles into the college campus was restricted.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(i) Orientation programme was conducted for newly admitted students on the proper use of the resources of the college library for academic purposes. This is conducted for the students of science, humanities, and commerce streamsinseparate batches. (ii) Jiyonkathi, a social outreach activity run by the teachers and students of the college to help children who belong to economically challenged families residing in the neighbourhood of the college, was initiated in January, 2018. Students enrolled in the local primary schools are encouraged to participate in cultural and social skill development programmes in addition to being helped with their curricular learning.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://tdbcollege.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Trivenidevi Bhalotia College, Raniganj, established in 1957, provides destination for higher education to students belonging to a large cross-section of economically weaker population residing in rural, semi-urban and urban areas of the Raniganj coal-belt. 2. The college offers undergraduate courses in 32subjects and post graduate courses in 07 subjects. 3. The M.Phil. Course in Urdu has been introduced from this academic session that is definitely a new feather in the crown of TDB College in the arena of higher education. 4. The College has a well-stocked library and dedicated facultyfor students and researchers. 5. The college provides excellent educational opportunities that are responsive to the needs of the community and help students to meet economic, social and environmental challenges.

Provide the weblink of the institution

http://tdbcollege.ac.in

8.Future Plans of Actions for Next Academic Year

Introduction of free NET/SET/GATE coaching for the ex-students of the college. Introduction of self-defence programme for our girl students. Renovation of old classrooms. Renovation of Teachers' quarters. Continuation of digitalization of Library. Introduction of inter-departmental lecture series. Extension of non-conventional energy in college campus by using solar power. Renovation of Teachers' common staff room.